

IN THE ERIC LOOP

Hello from the Montana Public Employee Retirement Administration (MPERA). This newsletter and those that will follow are intended to fill you in on the ongoing updates to ERIC, as well as to share some news about our agency and some tips and tricks to help you report payroll more efficiently.

Coming Soon! ERIC is getting a makeover!



An upgrade is planned for implementation December 7th, so you will see changes in ERIC. While the changes in functionality of ERIC will be minimal, the new appearance may surprise you! MPERA will send you a notification when this change goes into effect.

New Hire Eligibility Feature

Did you notice there is now a New Hire Eligibility button on the left side of your panel on the ERIC home screen? If you want to check if your new hire is already a member in the system before enrolling, click that button, enter their social security number and birth date then click "search". ERIC will display if they are an active member in the system .



Organization Information	
	Messages
	Organization
	Limitation Maintenance
	Contribution Rate
	Person
	Security Audit
	New Hire Eligibility

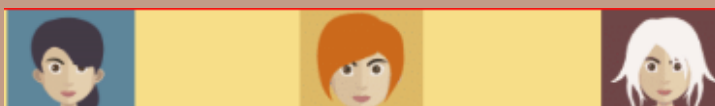
Help us help your employees

As the employer, you are the first point of contact for a new hire. A new full-time PERS member has a window of a year to choose between the Defined Benefit Plan, Defined Contribution Plan and if, in the University system, the Montana University System Retirement Plan. Encourage your new hires to visit our website at mpera.mt.gov to learn about their retirement plan options. We have trainings on our member calendar to explain these choices and recorded videos on plan choice. Remember, if they don't make a decision in a year, they will default into the Defined Benefit Plan.

<http://mpera.mt.gov/MEMBERS/New-PERS-Members>

Enrollments

When enrolling a new employee in ERIC as a PERS member, the start date is the date the employee works their first shift. If the employee is switching from an NCE to PERS membership, the enrollment date should be the date they signed the Optional Membership Election Form electing membership. If they go over the 960 as an Optional Member, they now are a PERS member, and the start date for that classification should be in the pay period they exceeded their 960 hours.



QUESTIONS?

Contact MPERA Support at:
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406-444-3994